



**GENERAL ACADEMIC
REQUIREMENTS
DIVISION (GARD)**



General Academic Requirements Division (GARD)

Divisional Mission

The Mission of GARD is to:

- Enhance and integrate the academic and personal development and growth of HCT students through the development of a student-centered learning environment that will provide a comprehensive array of Innovative programs, resources and services.
- Facilitate the successful transition of new students to their career programs by enhancing student engagement, integrating academic and co-curricular programs, and fostering both independent and lifelong learning.

Senior Staff

Mr. Rami Hamdan, Director General Academic Requirements

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Mr. Paul Barney, Senior Manager Foundations

Mr. Paolo Rossetti, Manager Academic Success Program

Programs offered

The following programs are offered at each HCT campus:

- ACADEMIC SUCCESS
- FOUNDATIONS
- GENERAL STUDIES
- ARABIC AND EMIRATI STUDIES

Academic Success Program (ASP)

Through its proactive and innovative programs, the ASP design opportunities for students to achieve academic goals and develop as lifelong independent reflective learners. It aims to Support students in their efforts to achieve their academic goals and successfully align themselves with the HCT2.0 new curriculum framework and its challenging educational environment.

The Academic Success Program objectives are:

- To offer learning centers to support students in achieving the required skills in English and Math

- To provide students with academic and developmental advising to assist their academic progress
- To enhance the academic development of students by offering a series of training sessions based on 21st century skills
- To better prepare students to join their career program directly and more efficiently
- To continue developing students' academic potential to meet the expectations of their career programs

Foundations (FN)

The Foundations Program prepares students to meet the English entry requirements of HCT's career programs.

Students are placed in one of five English levels according to their starting language proficiency, and have up to one year to achieve the level of English required to enter the career program of their choice. Foundations English courses use state-of-the-art learning technology and teaching methods, ensuring that successful students acquire digital as well as linguistic proficiency.

Course Offerings in Foundations

Foundation English Courses	
FND 0020	Pre-Foundations English
FND 1016	Foundations English Level I
FND 2016	Foundations English Level II
FND 3016	Foundations English Level III
FND 4016	Foundations English Level IV
Maximum duration of study: 1 Academic Year	

Program Learning Outcomes

Reading: Read independently employing a range of reading strategies at Common European Framework (CEFR) level B1+. Read a broad range of articles, reports, and introductory academic texts, being able to extract important specific details and understand overall global meaning, demonstrating comprehension in a variety of ways.

Writing: Write clear, detailed texts on a broad range of topics at CEFR level B1+, demonstrating a solid command of an intermediate level of grammar and a broad range of vocabulary.

Formulate arguments in a coherent way and demonstrate an awareness of text organization. Demonstrate an ability to review and self-edit.

Listening: Demonstrate an ability to understand extended speech typical of academic lectures on a range of general topics and typical news programs at natural speeds and to extract gist and detail.

Speaking: Demonstrate an ability to interact fluently with native speakers, taking an active part in discussions. Present clear detailed descriptions and explanations on a wide range of subjects.

Grammar: Demonstrate a solid understanding of grammar at the CEFR B1+ level, and demonstrate full command of punctuation and capitalization.

Vocabulary: Demonstrate understanding of all words on the Foundations Curriculum Vocabulary List, including an understanding of the multiple meanings of a broad range of words.

Study Skills: Demonstrate a range of good study skills and behaviors: punctuality, participation in class activities, timely completion of homework and assignments, ability to schedule and complete independent study and review, organization as regards materials and equipment, and the use of English as the medium of communication in class.

ICT: Effectively use a personal laptop computer to learn and practice English, to access course materials, and to participate in course activities. Use the internet to search for information. Use the keyboard effectively to write. Effectively use shared folders in the cloud.

General Studies

General Studies Program is dedicated to supporting, developing and mentoring all HCT students to reach their full communicative, intellectual, literacy and vocational skills potential.

This is achieved through a cross-curricula approach that challenges students to reflect and develop holistically

by providing them with continual Learning by Doing opportunities that broaden their global perspective, critical thinking, problem-solving and information synthesis skills in preparation for the knowledge economy of the 21st Century in line with the UAE Vision 2021.

Admission to program

As per details in each Academic Division

Program Description

General Studies courses form an integrated suite of courses that empowers students to meet the challenges of college, the workplace, and life by enabling students to acquire essential 21st century practical skills and competencies in the areas of effective oral and written communication in Arabic and English, creative and critical thinking and problem solving, multiple forms of data gathering and analysis, moral and ethical decision-making, tolerance and multicultural sensitivity while maintaining the unique national identity and Arab cultural background of the UAE, teamwork and collaboration, and understanding the integrative and cumulative nature of knowledge acquisition.

The structure of the General Studies (GS) Courses is aligned with the CAA Standards for Licensure and Accreditation (2011) and consists of the following categories:

- English, Arabic or other Languages;
- Humanities or Arts;
- Information Technology or Mathematics;
- The Natural Sciences;
- The Social or Behavioral Sciences.

Program Learning Outcomes

Graduates will be able to:

- Comprehend and express concepts in English or Arabic in oral, written, and digital formats
- Collect, analyze, interpret and report qualitative and quantitative data effectively at a basic level
- Develop decision making processes that incorporate critical and creative problem-solving skills
- Work effectively in teams and independently understanding strategies that promote healthy dialog and discussion among people from different nationalities, cultures, and backgrounds
- Identify and devise creative solutions to address potential future challenges students may face in their educational experience, career, and life
- Identify areas for personal, academic, and professional

growth and development and self-access means for improving identified areas

- Reflect on the attitudes and beliefs relevant to individual and social choices and actions.
- Demonstrate a knowledge of mathematics and its application in various contexts.

Completion Requirements

As a graduation requirement, students must successfully complete the following minimum credits:	
Bachelor students:	credits 33
Higher Diploma students:	credits 27
Diploma students:	credits 18

Mandatory Courses

General Studies courses which are mandatory for all students completing a Bachelor's degree to take include:	
AES 1003	Emirati Studies
AES 1013	Arabic Communications I
AES 3003	Professional Arabic*
ICT 2013	Computational Thinking and Coding
LSC 1103	Academic Reading and Writing I
LSS 1003	Life and Study Skills
LSS 1123	Basic Methods of Scientific Research and Development
LSS 2403	Innovation and Entrepreneurship*

Course Credits

English, Arabic or other Languages		
Required Credits: 12		
Required:		
AES 1013	Arabic Communications I	3
AES 3003	Professional Arabic*	3
Or:		
AES 2003	Arabic for Non-Native Speakers I*	3
AES 2023	Arabic for Non-Native Speakers II*	3
Required:		
LSC 1103	Academic Reading and Writing I	3
Add one elective course from:		
LSC 1503	Academic Spoken Communication	3
LSC 2103	Academic Reading and Writing II	3
LSC 2223	Critical Thinking in English	3
LSC 2233	Intercultural Communications in English	3
LSC 2243	Ethical Communications in English	3
LSC 3023	Professional English	3

* not mandatory for Military and Security programs

Course Credits

Humanities or Arts

Required Credits: 3

Required:

AES 1003 Emirati Studies 3

Elective for Military and Security programs only:

PST 1173 Islamic Studies 3

Information Technology or Mathematics

Required Credits: 6

Required:

ICT 2013 Computational Thinking and Coding 3

Add one elective course from:

LSM 1003 Applied Mathematics 3

LSM 1103 Technical Mathematics 3

LSM 1113 Statistical Mathematics 3

LSM 1123 Quantitative Reasoning 3

MTH 1113 Statistics for Engineering 3

Required for students who score < 17 in the MPT (equivalent to SAT Math < 450)

LSM 1000 Fundamentals of Applied Mathematics 0

The Natural Sciences

Required Credits: 3

One of the following courses as advised

AHM 1203 Aviation Physics 3

EDU 1803 Fundamentals of Teaching Math and Science 3

HSC 1013 Human Biology 3

HSC 1233 Human Growth and Development 3

LSN 1113 Introduction to Sustainability 3

LSN 1303 Health and Wellness 3

LSN 2433 Ecology 3

LSN 2503 Introduction to Nutrition 3

PHY 1103 Physics I 3

VET 1123 General Chemistry 3

Course Credits

The Social or Behavioral Sciences

Required Credits: 9
(6 for Military and Security programs)

Required:

LSS 1003 Life and Study Skills 3

LSS 1123 Basic Methods of Scientific Research and Development 3

LSS 2403 Innovation and Entrepreneurship* 3

<i>Total Required Credits</i>	<i>33</i>
<i>Minimum Duration of Study</i>	<i>4</i>
<i>Maximum Duration of Study</i>	<i>6</i>
<i>Program Code</i>	<i>GS1617</i>

* not required for Military and Security programs

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